

Pilsen, December 17, 2013
Ref. no. ZCU. 039/32 /2013 NTIS

Request for Proposals

The contracting authority awarding a Small-Scale Contract in accordance with the Public Contracts Act no. 137/2006, Coll., section 12 (3), as amended (hereinafter referred to as "the Act"), hereby invites suppliers to submit their proposals for the "**Data Gloves**" to be supplied in a Public Tender.

The Tender is subject to the Contractor Selection Guidelines of the Operational Programme Research and Development for Innovation (hereinafter referred to as "**OP RDI**") enclosed as Annex no. 2 to the Guidelines for OP RDI Applicants and Beneficiaries as amended.

1) Contracting authority:

Name:	University of West Bohemia in Pilsen
Address:	Univerzitní 8, 306 14 Plzeň, Czech Republic
Authorized representative:	doc. Ing. František Vávra, CSc., dean of the Faculty of Applied sciences, on behalf of the Authority
Legal form:	public university
Identification no.:	49777513

2) Public Tender name: Data Gloves

3) Project Title:

Project title: New Technologies for the Information Society (NTIS)
Project ID: CZ.1.05/1.1.00/02.0090

4) Scope and Description of Supply:

Classification of the scope of supply of the Public Tender corresponds to the following items:
Optical instruments CPV 38600000-1

The scope of supply of this Public Tender consists in the delivery of one (1) pair of new, fully functional and complete data gloves (for right and left hands) in accordance with the following minimum technical specification.

The data gloves (hereinafter referred to as "the Equipment") will be used for robust recording of position, orientation, and most of all, shape of hands and for recording of this information in time.

Basic (Minimum) Technical Specification of the Equipment:

The equipment must meet the following requirements and enable the following functions:

- One (1) glove for the right and one (1) glove for the left hand;
- Each of the gloves enabled at least for Wi-Fi and USB;
- At least 18 sensors per glove;
- At least 75Hz frequency for each glove;
- The number of sensors and frequencies must be identical for the right and left hand.

Additional requirements:

- The supplied equipment will be covered by at least 12-month guarantee;
- The equipment must be supplied with appropriate and adequate software including relevant licenses enabling proper and fully-functional use of the goods; at the same time, the Contracting Authority requires software and hardware compatibility of the equipment;
- On the date of delivery and receipt of the subject matter of this Public contract, the title for exercising the rights to the use of the supplied software will be transferred from the Bidder to the Contracting Authority within the scope necessary for the proper use of the subject matter of the Contract by the Contracting Authority. The Bidder will provide such license for a limited period of time, i.e. for the duration of ownership rights to the work. The Contracting Authority is not obliged to use the license. The price of the license must be included in the price proposal;
- Delivery of the Public Tender to the place of delivery is an integral part of the Public Tender performance (see Article 5 herein);
- The Bidder will be obliged to supply, together with the equipment, instructions for use in Czech or English;
- Service of the equipment to be provided during the entire course of duration of the guarantee period pursuant to the terms and conditions specified in the Draft Contract.

The technical specification of the subject matter (the equipment) specifies minimum requirements that the equipment must comply with. If the Bidder offers a solution that fails to meet the technical specification specified above, the Bidder will be disqualified from the Public Tender for its failure to meet the tender requirements specified by the Contracting Authority in this Request for Proposal.

The Bidder will complete an Annex to the Draft Contract (see Annex no. 1 to the Contract - Detailed Technical Specification of the Goods). For the avoidance of any doubt, the Bidder calls

attention to the fact that the data filled in by the Bidder must comply with the minimum technical requirements defined for the equipment by the Bidder in the article 4 of the Request for Proposal. If the technical parameters of the equipment specified in the Annex to the Draft Contract fail to meet at least the minimum technical requirements of the Contracting Authority, the Proposal will be disqualified from the Tender for the failure to meet the Tender Conditions.

5) Delivery Term and Place of Delivery:

The subject matter of the Public Tender will be supplied to the Contracting Authority to the Place of Delivery of the Public Tender no later than two months after a relevant Contract is signed.

The Place of Delivery is the University of West Bohemia in Pilsen, Univerzitní 22, 306 14 Plzeň, Czech Republic.

6) Tender Documents

Tender Documents are part of the terms and conditions of this Request for Proposals (hereinafter referred to as "RFP"). The Request for Proposals is available in Czech and English languages. In case of conflicts between the two language versions, the Czech version of the RFP will prevail.

7) Type of Public Tender:

Supply contract.

8) Deadline and Place for Submitting the Proposals and Eligibility:

a) Deadline for submitting the Proposals

The Proposals may be submitted until **11 a.m. on January 24, 2014** at the latest. Proposals submitted after this deadline will not be opened and evaluated by the Contracting Authority. In such a case, the Contracting Authority will immediately inform the relevant Bidder in writing.

b) Place for submitting the Proposals

The Proposals may be delivered in person or by mail to the address of the Contracting Authority, the University of West Bohemia in Pilsen, Univerzitní 8 (Mail Room – opening hours 8:00 a.m. – 2:00 p.m.), 306 14 Plzeň, Czech Republic. Any other form of delivery will not be considered proper delivery of the Proposal.

9) Contracting Authority's Contact Person:

The Contracting Authority's Contact Person in Jitka Růžičková, phone +420 377 631 311, e-mail: cibulkov@ntis.zcu.cz.

10) Proposal Validity Period:

The Proposal will be binding on the Bidders for the period of three months of its submission. The Proposal Validity Period starts to run with the expiry of the deadline for the submission of Proposals, and expires on the day of signing the Public Contract or cancellation of the Public Tender.

11) Eligibility Criteria and Demonstration of Meeting of the Eligibility Criteria:

11.1 Eligibility Criteria will be met by a Bidder, who will demonstrate meeting of the following:

- a) Basic eligibility criteria,
- b) Professional eligibility criteria,
- c) Technical qualification criteria,
- d) Economic and financial eligibility Criteria.

11.2 Deadline for Demonstration of Meeting the Eligibility Criteria

The Bidders are obliged to demonstrate meeting of the eligibility criteria by the deadline for submitting the Proposals as specified in clause 8) a) herein.

11.3 Basic Qualification Criteria

11.3.1 The basic qualification criteria will be met by a Bidder:

- a) Who has not been finally convicted of a criminal offence committed for the benefit of an organized crime group, of a criminal offence of participation in an organized crime group, legalisation of proceeds of criminal activity, complicity, accepting bribes, bribery, indirect bribery, fraud, loan fraud, including the cases of preparation for and attempts to participate in such a criminal offence, or if the conviction on committing such a criminal offence has been expunged; in case of a legal person, this prerequisite must be met by the legal person as well as its statutory body and all its members, if the statutory body of the Bidder or its member is a legal person, this prerequisite must be met by the legal person as well as its statutory body and all members of the statutory body of such a legal person; if the Proposal or application for participation is submitted by a foreign legal entity through its organizational unit, this prerequisite, apart from the personnel specified herein, must also be met by the manager of the organizational unit; this basic qualification requirement must be met by the Bidder with regard to the territory of the Czech Republic, as well as with regard to the country of its registered office, place of business or residence;
- b) Who has not been finally convicted of a criminal offence, where the facts of the case are related to the object of business activities of the Bidder under separate legal regulations or where the conviction on committing such a criminal offence has been expunged; if the Bidder is a legal person, this prerequisite must be met by the legal person as well as its statutory body and all its members, if the statutory body of the Bidder or its member is a legal person, this prerequisite must be met by the legal person as well as its statutory body and all members of the statutory body of such a legal person; if the Proposal or application for participation is submitted by a foreign legal entity through its organizational unit, this prerequisite, apart from the

personnel specified herein, must also be met by the manager of the organizational unit; this basic qualification requirement must be met by the Bidder with regard to the territory of the Czech Republic, as well as with regard to the country of its registered office, place of business or residence;

- c) Who has not accomplished elements of unfair competition practices in the form of bribery under separate legal regulation in the past three years;
- d) Who has not been subject to insolvency proceedings involving its assets, in which the declaration of bankruptcy has been issued or insolvency petition has not been rejected due to lack of assets on the part of the Bidder to cover the costs of insolvency proceedings, or the declaration of bankruptcy has not been set aside because of the Bidder's insufficient property or in respect of which the receivership has been imposed on under separate legal regulation;
- e) Who is not being wound up;
- f) Who has no outstanding tax arrears registered in tax records, both in the Czech Republic and in the country of registered office, place of business or residence of the Bidder;
- g) Who has no outstanding arrears in respect of payments and penalties of public health insurance, both in the Czech Republic and in the country of registered office, place of business or residence of the Bidder;
- h) Who has no outstanding arrears in respect of payments and penalties of the social security insurance and contribution to the State employment policy, both in the Czech Republic and in the country of registered office, place of business or residence of the Bidder;
- i) Who has not been found guilty for grave professional misconduct in the preceding three years or has not been imposed a disciplinary punishment under separate legal regulations, if pursuant to the Act, sect. 54 (d) professional qualifications are to be demonstrated pursuant to separate legal regulations; if the Bidder performs its activities through an authorized representative or any other person liable for the activity of the Bidder, this prerequisite will also apply to these personnel;
- j) Who is not enrolled on the black list of Bidders banned to participate in the performance of public contracts;
- k) Who has not been subject to a penalty finally imposed on the Bidder for allowing illegal work under separate legal regulations in the preceding three years.

11.3.2 The Bidder will demonstrate that the basic qualification criteria pursuant to 11.3.1 herein have been met by submitting:

- a) **A declaration on word of honour** regarding article 11.3.1 (a) to (k) of the Tender Documents (the template document enclosed as Annex no. 2 hereto).

11.4 Professional qualification criteria

The professional qualification criteria will be met by a Bidder who has submitted:

- a) An **extract from the commercial register**, if it has been registered, or an extract from another register, if registered;
- b) A **document evidencing that the Bidder is authorized to pursue business activities** pursuant to separate legal regulations in the extent corresponding to the subject-matter of the Public Contract, in particular **evidence proving the existence of a relevant trade license**. The document evidencing that the Bidder is authorized to pursue business activities must demonstrably apply to all activities that are the subject matter of the Public Contract and are set in the specification of the subject matter of the Public Contract specified in the clause 4 herein.

11.5 Technical qualification criteria

The technical qualification criteria will be met by a Bidder who has submitted:

- a) **A list of one major contract, the volume of which amounted at least CZK 200,000 excluding VAT**, approved and implemented by the Bidder in the previous three years consisting in the supply of the data gloves including information concerning its scope and delivery time; annexes to this document must contain:
 - 1. A certificate issued, or signed, by a public contracting authority, if the goods was supplied to the public contracting authority;
 - 2. A certificate issued by another person, if the goods was supplied to another person than the public contracting authority;
 - 3. A contract with the other person and the supplier's certificate of performance, unless the certificate pursuant to the provision 2 above cannot be obtained from that person for reasons attributable to that person.
- b) **Description of the goods to be delivered**; the Bidder is obliged to enclose a coloured photo (e.g. a catalogue or a leaflet) of the proposed Goods (equipment) and a detailed technical description indicating that all the technical conditions specified in article 4) of this RFP have been met. If the Proposal is prepared in Czech, the Contracting Authority permits this document to be submitted in English.

11.6 Economic and Financial Eligibility Criteria

The Bidder will submit **a declaration on word of honour** concerning the Bidder's economic and financial eligibility to perform the Public Contract. The mandatory template of the declaration on word of honour is enclosed as Annex no. 3 to this RFP.

11.7 Evidence Documenting that the Qualification Criteria Have Been Met

- a) The Bidder submits a regular copy of documents evidencing that the qualification criteria have been met. Documents evidencing fulfilment of the qualification criteria in other language than Czech or English will always have to be officially translated. This

obligation will not apply to documents in the Slovak language. **The documents evidencing fulfilment of the basic qualification criteria and a copy of an extract from a commercial register must not be older than 90 calendar days by the deadline when the qualification is to be documented.**

- b) If the qualification is demonstrated as subcontractor's qualification, the Bidder will be obliged to submit to the Contracting Authority the following:
- Documents evidencing that basic qualification criteria pursuant to 11.3.1 (j) of this RFP and the professional qualification criteria pursuant to 11.4 (a) of this RFP have been met by the subcontractor, and
 - A contract entered into with the subcontractor evidencing the subcontractor's commitment to provide the fulfilment required for the Bidder to deliver the Public Contract, or to provide things or rights that the Bidder will be entitled to use and exercise in order to perform the Public Contract, at least within the extent of subcontractor's qualifications evidenced pursuant to this RFP.

However, the Bidder is not authorized to employ a subcontractor to provide for the fulfilment of the qualification criteria pursuant to 11.4 (a) of this RFP.

- c) If the subject matter of the Public Contract is to be supplied jointly by several Bidders, and they submit a joint Proposal for the purpose, each of the Bidders will be obliged to evidence that the basic qualification criteria pursuant to 11.3 of this RFP and the professional qualification criteria pursuant to 11.4 (a) of this RFP have been fully met. The Bidders must also submit a contract containing their commitment that all these Bidders' liabilities to the Contracting Authority and third parties arising out of any legal relationship based on this Public Contract, will be joint and several for the entire period of the Public Tender performance.
- d) Unless specified otherwise by separate legal regulations, a foreign Bidder will evidence the fulfilment of the qualification criteria in a way required by the law of the country of its registered office, place of business or residence as required by the Public Contracts Act, as amended, and the Contracting Authority. If a certain document is not issued pursuant to the laws of the country of the registered office, place or business or residence of the foreign Bidder, the foreign Bidder will be obliged to prove that the particular qualification criteria have been met by a declaration on word of honour. If an obligation that is to be evidenced as one of the qualification criteria is not specified in the country of the registered office, place of business or residence of the foreign Bidder, the Bidder will execute a declaration on word of honour to declare the fact. Documents evidencing the fulfilment of the qualification criteria will be submitted by the foreign Bidder in the original language together with their certified Czech or English translations, unless an international treaty – that the Czech Republic is committed to – stipulates otherwise; this will also apply if the fulfilment of the qualification criteria is evidenced by documents in any other language than Czech

or English by a Bidder whose registered office, place of business or address of permanent residence is in the Czech Republic. This obligation will not apply to documents in the Slovak language.

- e) A Bidder who will not fully qualify as required, or will not meet the obligation set out in sect. 58 of the Act, will be disqualified from the Tender by the Contracting Authority.

12) Anticipated value of the contract in CZK (excl. VAT):

Anticipated value of the Public Contract, total excl. VAT: **CZK 600,000**

The anticipated value was determined based on a market survey.

13) Conditions and Requirements Concerning Preparation of the Proposal:

- 13.1 Proposals will be submitted in writing in hard copies in a duly sealed envelope. The Contracting Authority recommends that the envelope be marked by the company name and stamped or signed by a statutory body of a Bidder or a person authorized to represent the Bidder on the envelope closure. The envelope must be marked with **"Do not open – Public Contract – Data Gloves"**. Return address of the Bidder must be shown on the envelope.
- 13.2 The Proposal must contain identification data of the Bidder, namely: for a legal person – the business name, registered address, legal form, identification number of the entity (if assigned), and – for a natural person – the business name or name and surname, place of business, or place of permanent residence, as the case may be, identification number (if assigned). Furthermore, the Bidder is also recommended to specify a person authorized to act on behalf of the Bidder, or a person authorized to represent the Bidder and a contact person to handle correspondence between the Bidder and Contracting Authority.
- 13.3 The Proposal must be made out in writing in Czech or English language and must contain a Draft Contract signed by a person authorized to act on behalf or for the Bidder. The Proposal (a Draft Contract) must include an original or certified copy of the power or authority to sign, if the Proposal (a Draft Contract) is not signed by a person authorized to act on behalf of the Bidder.
- 13.4 The Bidder will submit one copy of the Proposal. The Bidder is recommended to fasten all the sheets of the Proposal together to make sure that all sheets are protected from being removed from the Proposal document. Furthermore, the Bidder is recommended to ensure that the Proposal is well legible, with no scrawls and overwriting and all sheets are numbered in ascending order. Furthermore, the Bidder will submit the Proposal in an electronic copy on a CD, scanned and saved in the *.pdf format. The Draft Contract will also be submitted in the *.doc format, or in a compatible format. In case of inconsistencies be-

tween the hard and electronic copy of the Proposal, the information stated in the original written (hard) copy of the Proposal will take precedence.

13.5 If the Proposal is submitted jointly by more Bidders (joint Proposal), they will also specify a person authorized to represent these Bidders in dealings with the Contracting Authority in the course of the Public Tender.

13.6 The submitted Proposal must be structured as follows:

- a) Cover page
Title of the Public Tender, identification data of the Contracting Authority.
- b) Contents
The Proposal must contain all the chapters listed below, structured as required, including relevant numbers of sheets or pages.
- c) Cover sheet of the Proposal
The cover sheet will contain the following information: name of the Public Tender, basic identification data of the Contracting Authority and the Bidder (including names of authorized personnel), the bid price in CZK, date and signature of a person authorized to act on behalf or for the Bidder. The use of Annex no. 1 to the RFP by the Bidder is mandatory.
- d) Documents evidencing that the qualifications as structured in article 11) of this RFP have been met;
- e) A list of subcontractors that the Bidder plans to employ to deliver part of this Public Contract; the Bidder will specify identification data of all subcontractors and percentage share of the subcontractor's contribution to the total volume of the Public Contract, i.e. to the total price proposal (see section 21.1 of this RFP);
- f) A Draft Contract signed by a person authorized to act on behalf or for the Bidder, the mandatory template of which is enclosed as Annex no. 5 to these tender documents (see section 19) of this RFP);
- g) Declaration on Word of Honour Declaring the Absence of Conflict of Interest signed by a representative with the power of attorney to act on behalf of the bidder; the correct template is included in Annex no. 4 to these tender documents;
- h) Documents pursuant to the Public Contracts Act, Section 68 (3) – see Annex no. 6 to this RFP;
- i) A CD containing a complete scanned Proposal submitted by the Bidder.

14) Calculation of the Bid Price:

14.1 **The Contracting Authority in this tender provides the following methods for determining the offer price:**

1) Foreign Bidder:

The Bidder shall indicate the total bid price in Czech crowns (CZK) excluding value added tax.

The total bid price will be determined as the maximum permissible price including all fees and any other costs related to public contracts, with the exception of VAT and import duties paid in full by the Contracting Authority (the import duty will be paid by the Contracting Authority - DAP delivery (University 22, Pilsen, Czech Republic) INCOTERMS 2010).

2) Czech Bidder:

The Bidder shall indicate the total bid price broken down as follows: Price in CZK excluding VAT, 21% VAT rate, the total amount of VAT in CZK and total price including VAT in CZK.

The total bid price will be determined as the maximum permissible price including all the fees and any other costs related to the delivery of the Public Contract (e.g. including shipping, possible transport insurance, storage, handling).

- 14.2 The bid price may only be exceeded as a result of changes in tax legislation concerning VAT.
- 14.3 Furthermore, the Contracting Authority specifies, that **the Bid Price must not exceed CZK 900,000 excluding VAT**; this is the maximum value and cannot be exceeded, as there is no higher funding at the disposal of the Contracting Authority. **In case the Bidder submits a Bid exceeding the specified value, the Bidder will be disqualified from the Tender for a failure to meet the tender requirements.**

15) Alternative Solutions:

The Bidder does not accept any alternative solutions.

16) Evaluation Criteria:

The Proposals will be evaluated depending on **cost effectiveness of the Proposal**, partial evaluation criteria will be as follows:

	Partial Criteria	Weight
1.	Bid price in CZK excl. VAT	55%
2.	Number of sensors per glove	45%

Concerning the evaluation criterion no. 1), the Contracting Authority will evaluate the **total bid price excluding VAT in CZK** determined pursuant to Article 14) of this RFP.

$$\text{Number of points assigned to the criterion} = 100 * \frac{\text{The lowest Bid Price}}{\text{Evaluated Bid Price}}$$

The number of points determined using this formula will be multiplied by 0.55 (the weight of this particular criterion) and rounded to two decimal points.

Concerning the evaluation criterion no. 2) the Contracting Authority will evaluate the **number of sensors per one glove**.

In order to determine a criterion that can be expressed as number indicating the maximum value of the criterion of the most advantageous Proposal, the evaluation committee will proceed as follows:

$$\text{Number of points assigned to the criterion} = 100 * \frac{\text{Value of the Proposal}}{\text{Value of the most advantageous Proposal}}$$

Where the value of the most advantageous Proposal represents the highest number of offered sensors per one glove.

The number of points determined using this formula will be multiplied by 0.45 (the weight of this particular criterion) and rounded to two decimal points.

Total number of points earned:

The total number of earned points is calculated as the sum of points – values determined in connection with the individual evaluation criteria. The Proposal earning the highest score will be evaluated as the most advantageous one by the evaluation committee. The evaluation committee will list the remaining Proposals according to the number of points earned in the descending order with the most advantageous Proposal being listed first.

Should any of the Proposals earn identical number of points, the Contracting Authority reserves the right to determine the order of these Bids by drawing, the Bidders who have submitted the Proposals earning identical number of points will be present when the Proposals are drawn. The Contracting Authority will inform the Bidders about the date of the drawing in writing at least 3 working days in advance.

17) The Public Contract is awarded in accordance section 18 (5) of the Act.

18) Language of the Proposal:

The Proposal will be submitted in Czech or English language.

19) Draft Contract (conditions of the sale):

19.1 Binding conditions of the sale are stipulated in the Draft Purchase Contract enclosed as Annex no. 5 hereto. Bidders are authorised to enter information only in the fields highlighted in yellow in the Draft Contract. No other changes in the Draft Purchase Contract are allowed.

19.2 Bidder must have the Draft Purchase Contract signed by its statutory body, or a person authorised or delegated to do so. An original or officially certified copy of the authorisation must be enclosed to the Draft Contract by the Bidder, if this be the case.

20) One Bidder may only submit one Proposal. The Bidder is not allowed to participate in the Tender more than once either, for example as a Bidder submitting a joint proposal, or as a subcontractor of another Bidder. However, one subcontractor may subcontract more Bidders.

21) Other Requirements and Conditions Specified by the Contracting Authority:

21.1 In the Proposal, the Bidder must indicate parts of the Public Contract that the Bidder plans to subcontract to one or more subcontractors, the Bidder must also specify identification data of all these subcontractors (see provision 13.6 f) of the RFP).

21.2 The Contracting Authority reserves the right to verify the information provided by the Bidder with third persons, and the Bidder is obliged to provide the Contracting Authority with all needed cooperation in this respect.

21.3 The Bidder is not entitled to request any compensation of costs incurred in connection with the Bidder's participation in this Public Tender. Neither the original of the Proposal, nor its individual parts will be returned to Bidders.

21.4 The Contracting Authority reserves the right to alter or amend the subject matter of this Public Tender or its conditions. The Contracting Authority will inform all Bidders addressed with the Request for Proposal, and those who requested the RFP to be provided to them, in writing of the fact. The Contracting Authority will send additional information to the Bidders 4 business days before the deadline for submitting Proposals at the latest. At the same time, the deadline will be accordingly postponed.

21.5 The Contracting Authority will be authorized to cancel the Tender, before the Contract is signed, in particular if:

- a) In the course of the Public Tender issues requiring special attention occur making it impossible to request the Contracting Authority to continue in the Public Tender, or
- b) The selected Bidder, or the Bidder that placed second, refuse to sign the Contract, or fail to provide sufficient cooperation to the Contracting Authority concerning signing of the Contract.

22) List of Annexes:

1. Cover Page of the Proposal
2. Declaration on Word of Honour to Demonstrate that the Basic Qualification Criteria Have Been Met
3. Declaration on Word of Honour to Confirmation of Economic and Financial Eligibility
4. Declaration on Word of Honour Declaring the Absence of Conflict of Interest
5. Purchase Contract
6. Documents pursuant to the Public Contracts Act, Section 68, subsection 3
7. Delegation of authority to act on behalf the Authority


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doc. Ing. František Vávra, CSc.
dean of the Faculty of Applied sciences,
on behalf of the Authority

Annex no. 1 to the Request for Proposal

Cover Page of the Proposal

BASIC INFORMATION:

Title of the Public Contract: **Data Gloves**

Contracting Authority: University of West Bohemia in Pilsen
Represented by: doc. Ing. František Vávra, CSc., dean of the Faculty of Applied

sciences, on behalf of the Authority
Address: Univerzitní 8, 306 14 Plzeň, Czech Republic

Identification no.: 49777513

Tax identification no: CZ49777513

Contact person: Jitka Růžičková
Phone: +420 377 631 311
Fax: +420 377 631 302
E-mail: cibulkov@ntis.zcu.cz

The Bidder: [TO BE COMPLETED BY THE BIDDER]
Address: [TO BE COMPLETED BY THE BIDDER]
Identification no.: [TO BE COMPLETED BY THE BIDDER]
Tax identification no.: [TO BE COMPLETED BY THE BIDDER]
Person authorised to act
on behalf of the Bidder: [TO BE COMPLETED BY THE BIDDER]
Authorised representatives: [TO BE COMPLETED BY THE BIDDER]

THE TOTAL BID PRICE – FOREIGN BIDDER:

	Currency	Price excl. VAT
Bid Price for the supply of Data Gloves	CZK	[TO BE COMPLETED BY THE BIDDER]

THE TOTAL BID PRICE – CZECH BIDDER:

	Price in CZK excl. VAT	VAT rate %	VAT in CZK	Price in CZK incl. VAT
Bid Price for the supply of Data Gloves	[TO BE COM- PLETED BY THE BIDDER]	21	[TO BE COM- PLETED BY THE BIDDER]	[TO BE COM- PLETED BY THE BIDDER]

Number of sensors per one glove	[TO BE COMPLETED BY THE BIDDER]
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Date [TO BE COMPLETED BY THE BIDDER]

.....
 [TO BE COMPLETED BY THE BID-
 DER] Business name + person author-
 ized to act on behalf of the Bidder

Annex no. 2 to the Request for Proposal

Declaration on Word of Honour to Demonstrate that the Basic Qualification Criteria Have Been Met

I hereby declare on my word of honour that:

- a) Neither the supplier, nor any of the officers of the supplier have been legitimately convicted of a criminal offence committed for the benefit of an organized crime group, of a criminal offence of participation in an organized crime group, legalisation of proceeds of criminal activity, complicity, accepting bribes, bribery, indirect bribery, fraud, loan fraud, including the cases of preparation for and attempts to participate in such a criminal offence, or if the conviction on committing such a criminal offence has been expunged;
- b) Neither the supplier, nor its statutory body or any of the officers of the supplier have been legitimately convicted of a criminal offence, where the facts of the case are related to the object of business activities of the supplier under separate legal regulations or where the conviction on committing such a criminal offence has been expunged;
- c) The supplier has not accomplished elements of unfair competition practices in the form of bribery under separate legal regulations in the past three years;
- d) In the past three years the supplier has not been subject to insolvency proceedings involving its assets, in which the declaration of bankruptcy has been issued or insolvency petition has not been rejected due to a lack of assets on the part of the supplier to cover the costs of insolvency proceedings, or the declaration of bankruptcy has not been set aside because of the supplier's insufficient property or in respect of which the receivership has been imposed on under separate legal regulation;
- e) The supplier is not being wound up;
- f) The supplier has no outstanding tax arrears registered in tax records, both in the Czech Republic and in the country of registered office, place of business or residence of the supplier;
- g) The supplier has no outstanding arrears in respect of payments and penalties of public health insurance, both in the Czech Republic and in the country of registered office, place of business or residence of the supplier;

- h) The supplier has no outstanding arrears in respect of payments and penalties of the social security insurance and contribution to the State employment policy, both in the Czech Republic and in the country of registered office, place of business or residence of the supplier;
- i) The supplier has not been found guilty for grave professional misconduct in the preceding three years or has not been imposed a disciplinary punishment under separate legal regulations, where demonstration of professional qualifications under separate legal regulations is required pursuant to section 54(d); the same will apply to an authorized person and any other person liable for the activity of the supplier;
- j) The supplier is not enrolled on the black list of suppliers banned to participate in the performance of public contracts; and
- k) In the preceding three years there has been no penalty finally imposed on the supplier for allowing illegal work under separate legal regulations.

Date [TO BE COMPLETED BY THE BIDDER]

[TO BE COMPLETED BY THE BIDDER]
Business name + person authorized to act on behalf of the Bidder

Annex no. 3 to the Request for Proposal

Name of the Public Contract: **Data Gloves**

Contracting Authority: University of West Bohemia in Pilsen

Represented by: doc. Ing. František Vávra, CSc., dean of the Faculty of Applied sciences, on behalf of the Authority

Registered address: Univerzitní 8, 306 14 Plzeň, Czech Republic

Identification no.: 49777513

Declaration on Word of Honour Confirming Economic and Financial Eligibility

I hereby declare on my word of honour, that the Bidder [TO BE COMPLETED BY THE BIDDER], registered address [TO BE COMPLETED BY THE BIDDER] is economically and financially eligible to supply the said Public Contract in accordance with the Public Contracts Act no. 137/2006, Coll., section 50, subsection 1 (c).

Date [TO BE COMPLETED BY THE BIDDER]

[TO BE COMPLETED BY THE BIDDER]
Business name + person authorized to
act on behalf of the Bidder

Annex no. 4 to the Request for Proposal

Declaration on Word of Honour Declaring Absence of Conflict of Interest

For the "Data Gloves" Public Contract

1. The Bidder:

Name / Company: [TO BE COMPLETED BY THE BIDDER]

Registered address: [TO BE COMPLETED BY THE BIDDER]

Identification no.: [TO BE COMPLETED BY THE BIDDER]

The Bidder hereby declares that there exist no conditions that would enable existence of the conflict of interests as specified in the call for proposal relating to the Tender Documents for the Public Contract, namely:

- a) That the Bidder has not participated in the preparation of this Tender;
- b) That no employee of the Contracting Authority, or member of the implementation team or a person participating in the preparation or implementation of the Tender as a contractor have participated in the preparation of the Bid submitted by the Bidder;
- c) That the Bid submitted by the Bidder has not been prepared by the Bidder in association with a person who is an employee of the Contracting Authority, or member of the project implementation team, or a person participating in the preparation or implementation of The Tender as a contractor;
- d) That the Bidder's subcontractor is not an employee of the Contracting Authority, member of the project implementation team, or a person participating in the preparation or implementation of the Tender as a contractor.

Date [TO BE COMPLETED BY THE BIDDER]

.....
[TO BE COMPLETED BY THE BIDDER]
Business name + person authorized to
act on behalf of the Bidder

Annex no. 5 to the Request for Proposal

PURCHASE CONTRACT no. 5221/...../14

(hereinafter referred to as "the Contract")

Entered into pursuant to the Commercial Code, Act no. 513/1991, Coll., section 409 et sequentes, as amended

I.

Contractual Parties

1.1. The Purchaser: University of West Bohemia in Pilsen

Address: Univerzitní 8, 306 14 Plzeň, Czech Republic
Represented by: doc. Ing. František Vávra, CSc., dean of the Faculty of Applied sciences, on behalf of the Authority
Bank account: Komerční banka a.s., Plzeň-město
Account number: 4811530257/0100
Identification no.: 49777513
Tax identification no.: CZ49777513
(hereinafter referred to as "the Purchaser") as one Contractual Party

and

1.2. The Seller:

[TO BE COMPLETED BY THE BIDDER]

Address: [TO BE COMPLETED BY THE BIDDER]
Acting through/ represented by: [TO BE COMPLETED BY THE BIDDER]
Bank account: [TO BE COMPLETED BY THE BIDDER]
Account number: [TO BE COMPLETED BY THE BIDDER]
Identification no.: [TO BE COMPLETED BY THE BIDDER]
Tax identification no.: [TO BE COMPLETED BY THE BIDDER]
Registered in the Commercial Register of [TO BE COMPLETED BY THE BIDDER]
section [TO BE COMPLETED BY THE BIDDER], insert [TO BE COMPLETED BY THE BIDDER]

(hereinafter referred to as "the Seller") as the other Contractual Party

(together also referred to as "the Contractual Parties")

Enter into the following Contract based on the result of the Tender for the Small-scale Contract entitled "DATA GLOVES" as follows:

II.

Subject of the Contract

- 2.1.** The Seller undertakes to supply a new fully-functional and complete supply of **data gloves**, including full-fledged software and one license for one work station (hereinafter referred to as "the Goods") and related services to the Purchaser in the range and pursuant to the terms and conditions of the herein Contract, and to transfer the ownership rights to the Goods on the Purchaser. The Goods is specified in detail in Annex no. 1 to this Contract and forms its integral part.
- 2.2.** The Seller's commitment also includes transportation of the Goods, including possible transport insurance, to the place of delivery pursuant to Article III herein. Furthermore, the Seller undertakes to supply to the Purchaser a license for the use of software for at least 1 work station (PC) enabling proper and fully-functional use of the Goods from the date of receipt of the Goods. The license for the use of software – license for a limited period of time and this is for the duration of ownership rights to the work, and its price is included in the purchase price of the Goods, the Goods will be transferable including the right of sub-licensing and may be transferred without the Seller's consent. The Purchaser is not obliged to use the license.
- 2.3.** The Seller declares that he is authorized to provide this license without any limitations relating to third parties, natural and legal, and that the said software is not encumbered by any third party rights in accordance with the Act no. 121/2000, Coll., Copyright and Rights Related to Copyright and on Amendment to Certain Acts, as amended, nor pursuant to any other law. The Seller acknowledges and agrees that should the rights of the Purchaser be constrained by any person, or should any person prevent the Purchaser from proper exercise of such rights, the Seller shall be obliged to prevent such activity and compensate the Purchaser for the loss incurred.
- 2.4.** In case the representation provided by the Seller in clause 2.3 herein proves false, or the license is contrary the Seller's representation above invalid or the scope of the license provided is insufficient, the Purchaser will be obliged to claim a contractual penalty of CZK 50,000 from the Seller without prejudice to the Purchaser's right to claim damages. In such a case, the Purchaser will also be entitled to request the Seller to provide sufficient license in the scope required, if the Seller fails to accommodate this request within 30 days of the delivery of the Purchaser's note at the latest, the Purchaser will be entitled to terminate this Contract.

- 2.5.** The Purchaser undertakes to accept the Goods supplied by the Seller, and to pay the stipulated purchase price for the Goods using the payment method, and by the due date, stipulated herein.

III.

Time and Place of Delivery

- 3.1.** The Seller undertakes to supply the subject matter of the Contract to the Purchaser within two months after the Contract is signed by both Contractual Parties at the latest. Should the Seller be in delay with the delivery pursuant to this article, the Seller undertakes to pay a contractual penalty of 0.5% of the total purchase price excluding VAT for every, even started, day of the delay. The contractual penalty will not prejudice the right to claim damages.
- 3.2.** A document certifying the delivery of the Goods by the Seller and its receipt by the Purchaser will be made out and signed by both Contractual Parties
- 3.3.** The place of delivery is University of West Bohemia in Pilsen (NTIS), Univerzitní 22, 306 14 Plzeň, Czech Republic.
- 3.4.** If the Seller is a foreigner Seller, the delivery of goods will follow INCOTERMS 2010 DAP (delivery at place), unless stipulated otherwise herein.

IV.

Price and Payment Terms

- 4.1.** Purchase price for the Goods and volume stipulated herein under the terms and conditions of the Contract was stipulated based on an agreement of the Contractual Parties and results from the price bid submitted by the Seller calculated for the purposes of the Tender concerning the delivery of the subject-matter of this contract
- 4.2.** **[THE CZECH SELLER]** The Purchaser undertakes to pay the Seller for the duly and timely delivered supply of the Goods the stipulated **purchase price of CZK [TO BE COMPLETED BY THE BIDDER]** excluding VAT (in words: **[TO BE COMPLETED BY THE BIDDER]** Czech crowns),

The VAT will be 21 %,

The VAT amounts to CZK [TO BE COMPLETED BY THE BIDDER], the purchase price including VAT is CZK [TO BE COMPLETED BY THE BIDDER] (in words: [TO BE COMPLETED BY THE BIDDER] Czech crowns).

[THE FOREIGN SELLER] The Purchaser undertakes to pay the Seller for the duly and timely delivered supply of the Goods the stipulated purchase price of CZK [TO BE COMPLETED BY THE BIDDER] excluding VAT (in words: [PRICE TO BE COMPLETED BY THE BIDDER] Czech crowns).

VAT in the legal amount, based on self-assessment, will be paid by the Purchaser.

- 4.3. The purchase price is stipulated as the highest possible price including all fees, licenses and any other costs associated with the delivery of the subject matter of the Contract. The price includes transportation as well as relevant transport insurance, handling as well as any administrative charges, approval procedure costs, required testing, compliance statement, certificates and attests, transfer of rights, insurance, transportation charges etc.
- 4.4. The Purchaser will settle the purchase price in the Czech currency against a tax document – invoice. The purchase price for the Goods supplied pursuant to this Contract will be invoiced by the Seller within 20 days of the Goods delivery to the Purchaser, i.e. of the day when the document certifying the delivery and receipt of the Goods is signed by both Contractual Parties.
- 4.5. The tax document (the invoice) must contain all elements of a proper accounting and tax document pursuant to the relevant legislation, namely the Value Added Tax Act no. 235/2004, Coll., as amended. The Purchaser will be entitled to return an invoice missing the relevant elements to the Seller to be amended before its due date, and the Purchaser will not be in delay with the payment in such a case. The payment period will start to run again after the duly amended or corrected invoice is received by the Purchaser.
- 4.6. The invoice will be due 30 days after it is demonstrably received by the Purchaser.
- 4.7. The Purchaser will not provide any advance payments.
- 4.8. Should the Purchaser be in default with payment of the invoice, the Seller will be entitled to request an interest on late payment of 0.05% of the amount due for every, even started, day of the delay from the Purchaser. The interest on late payment will not be charged, if the payment is postponed due to late allocation of funding from the Operational Programme RDI.

- 4.9.** The Purchaser will be entitled to unilaterally – without the Seller's content – off-set any contractual penalties that the Seller is obliged to pay, against the invoiced amount

V.

Rights and Obligations of the Contractual Parties

- 5.1.** The Seller will be obliged to deliver the Goods in the agreed volume, quality and design. All the Goods supplied to the Purchaser according to this Contract must meet the quality requirements stipulated herein
- 5.2.** The Seller will be obliged to supply the Goods to the Purchaser free of any defects and according to the terms and conditions stipulated herein, the Goods will be considered duly delivered when accepted by the Purchaser as evidenced by the document certifying the delivery and receipt of the Goods. This document certifying the handover of Goods may not be signed before a complete delivery of Goods is supplied to the Purchaser.
- 5.3.** The Seller will be obliged to supply exhaustive technical and other documents necessary for the use of the Goods to the Purchaser together with the Goods including instructions for use in the English and/or Czech language.
- 5.4.** The Purchaser assumes the ownership right to the Goods on the day the Goods is properly delivered and accepted by the Purchaser on grounds of a written document confirming the receipt of Goods. Risk of damage to things is assumed by the Purchaser on the same day.
- 5.5.** The Seller is obliged to immediately inform the Purchaser about possible risk that the deadline will not be met, and about any circumstances that might prevent delivery of the subject matter of the Contract.
- 5.6.** The Seller is obliged to maintain appropriate qualifications demonstrated in the course of the Tender preceding this Contract throughout the entire duration of the Contract. If this provision is breached, the Purchaser will be entitled to terminate this Contract for gross violation of the Contract.
- 5.7.** The Seller is not entitled to assign any rights or obligations arising from this Contract to a third party without obtaining a previous written consent of the Purchaser.

- 5.8.** The Seller agrees that any receivables that may be claimed from the Purchaser and that come to existence based on this Contract may not be assigned or set off by a unilateral legal act.
- 5.9.** The Seller will be liable to the Purchaser for any damage caused by violation of duties stipulated in this Contract or obligations stipulated by applicable law.
- 5.10.** The Contractual Parties agreed, and the Seller determined, that the person authorized to act on behalf of the Seller in the matters relating to the herein Contract and its execution is/are:
- Name: [TO BE COMPLETED BY THE BIDDER]
- E-mail: [TO BE COMPLETED BY THE BIDDER]
- Phone: [TO BE COMPLETED BY THE BIDDER]
- 5.11.** The parties agreed and the Purchaser determined, that the person authorized to act on behalf of the Purchaser in the matters relating to the herein Contract and its execution is:
- Name: doc. Ing. Miloš Železný, Ph.D.
- E-mail: zelezny@kky.zcu.cz
- Phone: +420 377 632 548
- 5.12.** All and any correspondence, instructions, notices, requests, notes and other documents made out by the Contractual Parties based on this Contract or in relation to it will be made out in writing in Czech or English, and will be delivered either in person or by registered mail, fax or e-mail to the mailing addresses of the personnel authorized pursuant to this Contract and to their attention. In case of collision of the two language versions, the relevant version of the document in the Czech language will take precedence.
- 5.13.** The Seller acknowledges that pursuant to the Financial Control in Public Administration Act no. 320/2001, Coll., section 2 (e), as amended, the Seller is a person obliged to co-operate in exercising financial control. A controlling body of the Operational Programme RDI will be authorized to perform an audit and access those parts of the Proposal, Contracts and relating documents that are subject to separate legal regulations (such as trade secret, proprietary information) for a period of three years after the operational programme is closed, provided that the requirements defined by the law (for example the State Control Act no. 552/1991, Coll., section 11 (c) and (d) and section 12, subsection 2 (f)), as amended, are met. The controlling body of the Operational Programme

RDI is similarly authorized to perform audit at the Seller's subcontractors (see Annex no. 2 to the Guidelines for OP RDI Applicants and Beneficiaries – Contractor Selection Guidelines <http://www.msmt.cz/file/14585>).

- 5.14.** The Seller will be obliged to provide the Purchaser with free of charge telephone and e-mail consulting concerning the operation and use of the goods for the entire period of the use of the Goods.
- 5.15.** The Seller will be obliged to properly maintain all documents relating to the execution of the subject-matter of the Contract, including accounting books, for at least three years after the OP RDI project is closed, i.e. at least until 2021. During the same time period, the Seller will be obliged to provide requested information and documents to the employees or agents of bodies authorized to audit projects performed under OP RDI and will be obliged to create conditions for these personnel to be able to carry out the audit of the project implementation and cooperate in the audit.
- 5.16.** If any part of the supply of the Goods pursuant to this Contract is to be subcontracted, the Seller must provide identification data of a relevant subcontractor:
[TO BE COMPLETED BY THE BIDDER].
Any changes of the subcontractor pursuant to this Contract are subject to a previous written consent of the Purchaser.
- 5.17.** The Seller undertakes to observe all and any obligations set out in the Seller's Proposal submitted to the Public Tender specified in Article II herein.

VI.

Guarantee on the Goods

- 6.1** The Seller assumes guarantee on the Goods for the period of 12 months. The guarantee period starts on the day the Goods is delivered to the Purchaser, i.e. on the day the document confirming delivery and receipt of the Goods is signed by both parties involved.
- 6.2** The Purchaser is obliged to inform the Seller about any defects covered by the guarantee as soon as they are identified. Any repairs covered by the guarantee will be carried out by the Seller free of charge and without undue delay taking into consideration the nature of defect.

- 6.3** In the course of the guarantee period, the Seller will be obliged to remedy the claimed defects, or as the case may be, satisfy other claims of the Purchaser arising from unsatisfactory performance within 1 month of the claim being reported by the Purchaser by phone or e-mail, unless the Contractual Parties stipulate otherwise. In case a defect is being repaired in the course of the guarantee period, the guarantee period will be extended by the time elapsed between the moment when the Purchaser reports the defect and its removal by the Seller.
- 6.4** If the removal of the defects reported by the Purchaser in accordance with article 6.3 herein is delayed by the Seller, the Seller undertakes to pay a contractual penalty of CZK 500 for every, even started, day of the delay to the Purchaser.
- 6.5** Any claims may be raised by the last day of the guarantee period at the latest; claims mailed on the last day of the guarantee period will be considered duly raised claims.
- 6.6** The guarantee does not cover defects caused by unprofessional manipulation or mechanical damage of the instrument by the Purchaser.

VII.

Validity and Effect of the Contract

- 7.1** The Contract becomes valid and effective on the day it is signed by authorized representatives of the two Contractual Parties.
- 7.2** The Contract can only be terminated for reasons stipulated in the Contract or specified by law.
- 7.3** A contractual party affected by the other party's failure to meet its obligation may unilaterally terminate this Contract for a gross violation of the Contract; in particular, the following will be considered gross violation of this Contract:
- a) Purchaser's failure to pay the purchase price in accordance with this Contract within 30 days after the due date of a relevant invoice,
 - b) Seller's failure to duly deliver the Goods, or even part of the Goods, on the agreed dates,
 - c) Seller's failure to supply Goods possessing the characteristics declared by the Seller in this Contract,
 - d) Seller's failure to remove any defects on time pursuant to article 6.3 herein.

- 7.4** Once the Contract becomes ineffective, all and any obligations of the Contractual Parties arising from this Contract will cease to exist. The ineffectiveness or termination of the Contract will not affect the existence of the right to claim damages and contractual penalties in case of violation of the contractual obligations existing before the Contract becomes ineffective, and obligations of the Contractual Parties that are to survive this Contract pursuant to the Contract or by their nature or by law.

VIII. Closing Provisions

- 8.1** The relationship between the parties will be governed by the Czech law. Unless expressly stipulated otherwise in the Contract, the relationships that come to existence based on this Contract and arising from this Contract are governed by the relevant provisions of the Commercial Code, Act no. 513/1991, Coll., as amended, and other applicable laws.
- 8.2** All and any changes and amendments to the Contract may only be made by a written agreement of the Contractual Parties. Such agreements must be in the form of dated and numbered amendments to the Contract signed by both Contractual Parties.
- 8.3** If any of the parties is unable to duly perform this Contract due to circumstances preventing it to do so, the party will be obliged to inform the other party about the fact without undue delay and initiate a meeting of the Purchaser's and Seller's representatives.
- 8.4** If a reason causing one provision to be invalid only affects a certain provision of the Contract, only this particular provision will be invalid, unless its nature or circumstances under which it was stipulated, indicate that it is not severable from the rest of the Contract.
- 8.5** The Contractual Parties will always strive to reach amicable settlement of possible disputes arising out of the Contract. If an amicable settlement is impossible to reach within 30 business days of the first notification of the other party, any of the Contractual Parties will be entitled to file its claim at competent court. Arbitration procedure is excluded.
- 8.6** The Contract is made out in 4 (four) identical copies, each of which is valid as original. Each of the Contractual Parties will receive 2 (two) identical copies.
- 8.7** The Contractual Parties declare that they have read the Contract before signing, and have no reservations to its content whatsoever. The Contract expresses their sincere, real, free

and serious will. To demonstrate that these statements are authentic and true the authorized representatives of the Contractual Parties attach signatures in their own hand.

Annexes:

Annex no. 1 – Detailed Technical Specification of the Goods

In Pilsen, date

In [TO BE COMPLETED BY THE BIDDER] date
[TO BE COMPLETED BY THE BIDDER]

On behalf of the Purchaser:

University of West Bohemia in Pilsen

On behalf of the Seller:

[TO BE COMPLETED BY THE BIDDER]

.....
doc. Ing. František Vávra, CSc.
dean of the Faculty of Applied sciences,
on behalf of the Authority

.....
[TO BE COMPLETED BY THE BIDDER]
[TO BE COMPLETED BY THE BIDDER]

Annex no. 1 to the Contract – Detailed Technical Specification of the Goods

The Bidders are obliged to include information concerning the goods that is to be purchased, i.e. the technical information as specified in Article 4) of the Request for Proposal, by completing the below table. They may also include extended specifications of the Goods to be supplied; however, these must conform to the Request for Proposals.

Technical parameters	
	value
Number of sensors on the right glove	[TO BE COMPLETED BY THE BIDDER] sensors
Number of sensors on the left glove	[TO BE COMPLETED BY THE BIDDER] sensors
Right glove frequency	[TO BE COMPLETED BY THE BIDDER] Hz
Left glove frequency	[TO BE COMPLETED BY THE BIDDER] Hz

Connection	
Is it possible to use at least Wi-Fi and USB to connect both gloves?	[TO BE COMPLETED BY THE BIDDER – YES or NO]

Annex no. 6 to the Request for Proposal

Documents Enclosed pursuant to the Public Contracts Act, Section 68, Subsection 3

For the Public Contract "Data Gloves"

1. Identification of Bidder:

Name / business name: [TO BE COMPLETED BY THE BIDDER]

Place of business / registered office: [TO BE COMPLETED BY THE BIDDER]

Identification no.: [TO BE COMPLETED BY THE BIDDER]

- a) The Bidder submits the following list of statutory bodies or members of statutory bodies who were employed by the Contracting Authority, held a position, or had any similar relationship with the Contracting Authority in the three years prior to the deadline for submitting the Bids:

[TO BE COMPLETED BY THE BIDDER]

- b) The Bidder submits a list of its shareholders the total nominal value of whose shares exceeds 10% of the registered capital as of the date of submitting the Bids:

[TO BE COMPLETED BY THE BIDDER; if the Bidder is not a joint stock company, this field will remain empty]

- c) The Bidder hereby declares that it has not entered and will not enter into any prohibited agreement as specified by special legal regulations, or pursuant to the Protection of Competition and Amendments to Some Laws Act no. 143/2001 Coll., as amended, in relation to the Tender.

2. Signature of the Bidder / person authorized to act on behalf of the Bidder:

Date [TO BE COMPLETED BY THE BIDDER]

.....
[TO BE COMPLETED BY THE BIDDER]
Business name + person authorized to
act on behalf of the Bidder

POVĚŘENÍ

(v souladu se zák. č. 262/2006 Sb.; zákoník práce, ve znění pozdějších předpisů, zák. č. 111/1998 Sb., o vysokých školách, ve znění pozdějších předpisů; zák. č. 137/2006 Sb., o veřejných zakázkách, ve znění pozdějších předpisů)

Západočeská univerzita v Plzni, IČO: 49777513, se sídlem Plzeň, ul. Univerzitní 8/2732, PSČ: 306 14, jednající doc. PaedDr. Ilonou Mauritzovou, Ph.D., rektorkou, tímto

p o v ě ř u j e

v souladu (i) s Rozhodnutím rektora č. 25R/2012 - Organizačním řádem Západočeské univerzity v Plzni ze dne 28.08.2012, ZCU 028615/2012, (ii) se zák. č. 111/1998 Sb., o vysokých školách; (iii) Statutem Západočeské univerzity v Plzni ze dne 20.12.2012 a (iv) zák. č. 111/1998 Sb., o vysokých školách, ve znění pozdějších předpisů,

k e d n i 1. 8. 2013

jméno: FRANTIŠEK příjmení: VÁVRA narozen dne: 22. dubna 1949, bytem: Alej Svobody 52, 323 00 Plzeň, funkce: děkan Fakulty aplikovaných věd, zaměstnanec Západočeské univerzity v Plzni, zejména k:

- zajištění všech úkonů souvisejících s organizací, koordinací a výkonem činností při zadávání veřejných zakázek ve smyslu zák. č. 137/2006 Sb., o veřejných zakázkách, ve znění pozdějších předpisů, v rámci Operačního programu Výzkum a vývoj pro inovace, projekt NTIS, CTPVV;
- k podpisu všech právních úkonů souvisejících se zadáváním veřejných zakázek ve smyslu zák. č. 137/2006 Sb., o veřejných zakázkách, ve znění pozdějších předpisů, v rámci Operačního programu Výzkum a vývoj pro inovace, projekt NTIS, CTPVV.

V Plzni, dne 17. července 2013


.....
doc. PaedDr. Ilona Mauritzová, Ph.D., rektorka ZČU

Uvedené pověření přijímám:


.....
doc. Ing. František Vávra, CSc., děkan FAV